

Actions	Next Step(s)	Purpose (Goal)	Personnel	Notes
Research				
Expand & annotate current bibliography and consolidate current research	Explore Endnote; coordinator/central access; Sharepoint	ASPA members send titles/abstracts to R. Kenneth Docker	R. Kenneth Docker	Check if members can submit directly into SMTE web site
New research	Identify and prioritize areas/topics: Recruitment	Address lack of diversity among doctoral candidates for music teacher education		
Focus Issue MEJ	Present topic proposal - specificity: (issues, guest editor, suggested names for authors and brief rationale); endorsement of board (letter from Janet/Linda); 4-6 articles		Connie McKoy	Proposals go to MEJ board (next meet in Anaheim); more specific is better - include synopsis of articles; look at curriculum focus issue as good model; suggest expert reviewers outside of music education; guest editor responsible for making sure authors hitting marks; consider audience